

QUOTATION INVITING NOTICE

Sealed quotations are hereby invited by the undersigned on behalf of MES College Nedumkandam for the printing & supply of college calendar as per terms & conditions mentioned below. The quotations along with all required details must reach in the office of the undersigned on or before 19/11/2025, 3:00 PM. The envelope containing the quotation would please be sealed and super scribed as under.

"QUOTATION FOR PRINTING & SUPPLY OF COLLEGE CALENDAR 2025-2026"

Properties of the calendar:

- | | | |
|------------------------------|---|------------------------|
| 1. Size | : | 13 cm X 21 cm |
| 2. Number of pages | : | Approximately 75 pages |
| 3. Colour | : | Black and white |
| 4. Binding | : | Paper back |
| 5. Cover design | : | Multi colour |
| 6. Number of copies required | : | 250 |

Terms & conditions

1. The quotations received after the last date and time & unsealed shall not be entertained under any circumstances whatsoever. In case of postal delay this institute will not be responsible.
2. Quotations must be on the letter head of the firm duly signed and sealed by the Proprietor/Partner/Director of their authorized representative.
3. Rate must include all charges like GST, Transporting, Designing, Supplying etc. No additional payments allowed.
4. No changes in rates allowed within 60 days from the date of placing the order.
5. Becoming lowest one will not be the sole criteria for awarding of supply order unless the rates are reasonable & justified.
6. Quotation inviting authority has the right to change any of the criteria at any time.
7. One copy of the draft should be given in advance to check for corrections & omissions.



To,

1. Notice Board
2. File

PRINCIPAL

MES COLLEGE NEDUMKANDAM

Principal in Charge
MES College, Nedumkandam

12/11/25

12/11/25